

RBCERTAA BOARD MEETING MINUTES
May 5, 2009

Attendees at this meeting:

RBCERTAA Board Members	Present	Guests in Attendance:
President- Marcelle McCullough	Excused	
Vice President- Mike Grady	X	Chris Meyers X
Treasurer- Sandy Marchese	X	Noble Smith X
Secretary- [Position Vacant]	-	Mike Martinet 6:55PM
Jennifer Adam	A	Rick Shigio 7:20PM
Bob Applegate	X	
Phil Gilbreth	Excused	
Gary Horn	X	
Bob Heil	X	
Bob Kumler	X	
Doug Rodriguez	X	
Courtney Steeneken	X	
Fire Department Liaison:		
Dan Bliss	ABSENT	
A = Absent		

1) **CALL TO ORDER** ~ Mike at 6:32

2) **INTRODUCTION OF GUESTS** ~ Mike

3) **PRESENTATION OF AGENDA ORDER and request for additions/deletions** ~ Mike
Accepted

4) **SWEAR IN BOARD MEMBER**~ Mike
 - Courtney Steeneken Sworn in at 6:35

5) **CALL FOR APPROVAL OF MINUTES** ~ Mike - Doug motion, Bob K 2nd, approved

6) **OLD BUSINESS:**

A. **TREASURER'S REPORT** ~ Sandy

i. Presentation and call for approval of May 2009 Treasurer's Report Bob motion, Courtney 2nd, approved.

ii. Revenues received

Raffle Ticket Sales - Current sales \$1809, expenses \$1273.14, current net \$535.86

1000 tickets printed

ServPro Referral Donation (Cammarata Property Management & All State Insurance)

Send thank you.

- iii. Reimbursement requests and presentation of current bills for payment.

B. April's mandatory Training Recap ~ Mike

75 people, good attendance, program was good at library per Mike. Courtney First Aid was good, but might add new topics, Extinguisher and incident command presented. Collected name and started disaster preparedness certification by Fire Dept. Need for leadership training. One of victims was found by groups, but this gives a good learning lesson. Dress for the exercise was not appropriate by some (sandals, shorts, etc). Per Bob H similar to real world not everyone would have all equipment with them and they would need to combine what they have to create their team. Noble indicated that the Fire Personnel seemed to be in charge of the search & rescue, however this could be part of the training. Christopher suggests we sell the basic items (mask, goggles, etc) at the CERT class. Christopher suggests we get items on assignment. Mike G. it may be worthwhile to have some extra PP&E for spontaneous volunteers (boots, goggles, mask etc) or CERT members that show up at a real disaster without appropriate PP&E's. Per Mike Martinet if Fire Dept requests people to help then they can be sworn in at the time. Supply committee should look into having extra masks as more than one would be needed by an individual (per Courtney max time for a mask is recommended at 2 hours). November next training

7) NEW BUSINESS:

A. Topics of discussion

- i. Fire Service Day Volunteers (St. 2 – Mark Hanion & St. 1 – Marcelle)
May 9th is the date, please show up to help.
- ii. Nominations and Election Process ~ Mike
Three board members resigning: Bob H, Mike G, and Marcelle.
Board members meet the first Tuesday of each month.
Doug nominated Chris (needs to get First Aid/CPR up-to-date)
Marcelle will stay on board.
One seat on board is remaining open.
Courtney suggests JoAnn for board (to be determined).
- iii. Picnic June 7th
\$10 donation to be given to station one prior to day

B. Fire Department Corner ~ Captain Dan Bliss

No one from Department at this meeting.

- i. Request Street Banner Purchase
- ii. User Fees for CERT Class
- iii. EOC and Vehicle Donation Update
- iv. Don Brandt would like to know if we want to participate in a drill using a 7 story building in their area for a drill. Don Brandt (City Councilman for El Segundo) suggests contacting Kevin Smith (Fire Chief, El Segundo). Mike Martinet will contact to see if RBCERTAA can participate.

C. Committee Updates

- i. Communications ~ Bob A.
 - a. Newsletter – Bob A says PDF is working as a format.
 - b. Website ~ Bob Kumler – Outstanding job on website. People using. Easier to use for getting application for CERT class, than the City site.
- ii. Equipment ~ Phil
 - a. Update on inventory
Polo shirts 15 L, 25 M, 2 S. Per Bob K. (see Bob K email for inventory)
- iii. Funding/PR ~ Marcelle
 - a. Postponed update until June Board Meeting
Marcelle will continue to raise money
- iv. Community Relations ~ Gary
 - a. Upcoming Events
 - i. Fire Service Day Booth May 9th
 - 1. Volunteer sign ups - Contact Mark Station 1 and Marcelle Station 2

- 2. Raffle Tickets
 - 3. Academy 41 Applications
 - ii. Relay For Life July 2009 – Gary
Marine and Aviation
Mike G. will be at booth at 6PM Saturday nite for First Aid, contact EMT's for booth (Monty, Bob H. Courtney)
 - iii. Raffle ticket sales at TRW parking lot ham radio swap meet, Chris will head it up. Last Saturday in May.
- ⦿. Apparel (Need committee chair) – Tabled to June as Chris interested in Chairing.
- a. Where is pricing sheet - perhaps Monty or Jennifer will have the price list
 - b. Who has inventory
 - c. Orders for polo shirts taken April and delivered June?
 - d. Mike's contact for pricing

8) ANNOUNCEMENTS

A. Free Training

- i. Conducted by Children's Hospital Los Angeles Pediatric Disaster Resource and Training Center
Date: August 18, 2009
Time: 7:30AM – 4:00PM
Location: California Endowment, 100 N Alameda St., LA 90012
Contact: Marcelle for registration form
- ii. For the second year in a row, the Woman's Club of Redondo Beach is Proud to Host:
A Community Spaghetti Dinner !!

The Redondo Beach Fire Department will be Cooking and Serving guests **Saturday, May 16, 2009**

Time: 4 p.m. until 8 p.m.

Location: Our Historical Club House

400 S. Broadway

Redondo Beach, CA 90277

Cost: \$10 per person

(Proceeds go to support the Redondo Beach Fire Department and local charities –

Tickets can also be purchased at the door)

9) OPEN FORUM

- i. Mike Martinet advised Shakeout October 15th
Volunteer jackets to be split up among CERT groups in various cities. Available in month with patches.
Nims training at Torrance Memorial Hospital, June 13th (Saturday) taught by Mike Martinet.
Training Free to area G CERT members.
Mike M has presentation on what Europe is doing with Civil Protection program. It is suggested that we Invite City Council, PD, FD, MRC, City Manager, CERT, etc to see what can be done by seeing this presentation. Mike Grady will put together outline, get date and follow up on getting this done. Brian Scott (HB FD) in Europe and he is looking at their program.
Mike M. every city in county will have a radio in their EOC to have communications with each other effective Thursday.
- ii. Meeting with Chief on Monday with Marcelle, Mike G., and Sandy following advised by Mike G.
 - a. Cost to remain same to RB residents and go to \$95 for outside residents.
 - b. Van to be given to us shortly. Currently at public works.
 - c. New EOC there is a desk for CERT
 - d. Suggestion to Chief: Looking at a corporate sponsor for CERT classes.
 - e. Suggestion to Chief: Looking at leadership class for CERT

- f. Suggestion to Chief: Go to Mike Webb to try to get funds from Make Amends for items.

- iii. Bob A. BCHD to provide room for training two days on Weapons of Mass Destruction
- iv. Bob H. New hotline. Are we getting new cards & letterhead with the new number?

10) ADJOURNMENT ~ Mike

Gary motion, Bob A 2nd, motion moved. Meeting closed at 8:15PM

Please don't forget to pay for your food.