

**RBCERTAA BOARD MEETING AGENDA**  
**November 6<sup>TH</sup>, 2007**  
**Total Volunteer Hours:**  
**(62.50 Marcelle)(46.80 Ro)(70 Mike)(25 Monty)**

Attendees at this meeting:

<b>RBCERTAA Board Members</b>	<b>Present</b>	<b>Guests in Attendance:</b>
President- Marcelle McCullough	X	Bob Heil
Vice President- Mike Grady	X	
Treasurer- Monty Ruth	X	
Secretary- "Ro"chelle Kelley	X	
Jeff Adam	A	
Jennifer Adam	A	
Lily Gonzalez	18:56	
Bob Kumler	X	
Bob Applegate	X	
Sandy Marchese	X	
<b>Fire Department Liaison:</b>		
Captain Dan Bliss	A	
Kurt Mahoney	A	
Isaac Yang	A	

1) **CALL TO ORDER** ~Marcelle **18:30**

2) **INTRODUCTION OF GUESTS** ~Marcelle

3) **PRESENTATION OF AGENDA ORDER and request for additions/deletions** ~Marcelle  
(Please announce Open Forum discussion items at this time)

**Request for Volunteers to turn in or report their hours. Mike has requested that this be submitted to the entire asst. Marcelle explained that we are asking for all of this to help with funding and grants.**

4) **CALL FOR APPROVAL OF MINUTES** ~ Ro **18:35**  
**Mike Motioned Monty Second- unanimous**

5) **OLD BUSINESS:**

A. **TREASURER'S REPORT** ~Monty **18:35**

- i. Presentation and call for approval of October 2007 Treasurer's Report
- ii. Revenues received, reimbursement requests and presentation of current bills for payment

**-Ro posed to change "sales" to donations. Agreed by all.**

**-Monty spoke on IRS sending request forms and Mike cleared with the IRS.**

**-Motion to accept by Sandy Second Kumler- Unanimous**

6) **NEW BUSINESS:**

A. Presentation to Billy's **18:42** – Nancy and Bea represented the restaurant. Awarded Certificate.  
**- Also mentioned a certificate for Carol Hobaugh given to Mike for presentation.**

B. Board Position Open (Nominations) ~ Mike **18:47** **Mike Nominated Bob Heil- He respectfully declined at this time "Ask again in the spring".**

C. Goal Update ~ Marcelle **18:48**

**- As apparent by the START training being full- is a good indicator that our efforts to increase participation in the association is working and keep up the good work.**

**- Still working on the \$10,000.00 goal, we are working steadily on it.**

**- The website, e-mail letter and Weekly notice have greatly increased the information out and participation.**

- As of today we have successfully reached several goals and Marcelle should be very proud of what has been accomplished.

-Thank You to Applegate and Kumler for all of there hard work on the communication front.

-Remember that accomplishing goals can be done and we should remember that we need to keep it going to keep the involvement.

- Monty posed how many are from this recent grad class 1/3 remaining is from the assoc.

D. Class 36 Graduation ~ Marcelle 18:53

- Went on as a great success even with fires. This was the last committed moulage from BloodBath- Lisa Burke.

- Id cards should have been sent out this week.

-Mike expressed his disappointment in the new id cards that were just printed on plan paper and not laminated or even on card stock. Marcelle will be discussing with the FD

-Monty brought up that we take the generators out at each graduation and run and flush each, just to make sure they work.

- Monty wants to have it brought up and get guidelines on how hands on we should be involved in the classes as well as the graduation. We do not want to upset anyone.

- Lily agreed with Monty

-Mike mentioned that it is his understanding that once the USAR team is formed and developed the specialty groups will be helping with the training during the classes as well as the graduation for future use.

-Monty still thinks that they need more time in class by adding a class.

-Mike Since we will most likely not be able to get the 9 or 10 class, would like that we really focus on the mandatory training.

-Marcelle recapped what the mandatory training is and why.

E. Fire Department Corner ~ Captain Dan Bliss- Skipped no FF available.

F. NEPC in Sacramento October 11-14 – Marcelle 19:32

- Would like to see more go next year for us to get more out of it

- California OES we are covered under California's workmen's comp for any CERT activity we participate in.

-Marcelle did not participate in the drill she chose to observe.

-Mike asked about the DSV which stands for Disaster Service Volunteer swearing in.

-Marcelle will send via e-mail to board. Will properly send information in pieces to the entire assoc.

G. Base Camp Santiago Fires – Marcelle 19:37

- On Sunday 10-27-07 went down by invite of Chief Hink- spent about 8 hours down their. Detailed how incredible it was CMAP(Orange County CERT)

-Marcelle to send out recap to board via e-mail or see attached

-Lily's comment- the different events that have happened have given her a different look at what we have and why she wants to get involved. She would really like to see us get more hands on and see how we will honestly work together and what we might really need. Can we have a drill to see what we need. Confusion amongst the group on where actually to meet in the event that we no longer have a form of communication. Marcelle to confirm.

-Heil agrees and wants to see all practice on NIMS.

- Mike 2 level CERT members – Basic CERT- Advance CERT ie USAR will be taking on the leadership roles.

H. Upcoming Events ~ Marcelle 20:02

i. (<http://www.srccc.org/>)- Remove left by accident. CCC website. Ro helped with Recap

ii. START- November 11, 2007 12N-3P BCHD Beach Cities Room (in Basement) w/FF Yang

-Marcelle to send out e-mail to those confirmed on what to bring

iii. CPK ASAP Fundraiser Tuesday November 13<sup>th</sup>, 2007 1700- 2100 Holiday get together 1900

iv. Cancellation of County Drill Thursday, November 15<sup>th</sup> (Mike) 20:21

-Discovered that we had no signage.

- Was going to be a political drill not really a training drill.

v. Emergency Preparedness Speaker Training is rescheduled for

a. **Wednesday January 23<sup>rd</sup>, 2008 18:00-20:00 open only to Board Members**

vi. January 11, 2008 – CCC Party with Lisa Burke 20:26

vii. Map Your Neighborhood Speaker January 23 & 26, 2008

I. Committee Updates

i. Community Involvement ~ Sandy 19:12

1. October Safety Fair - See Attachment for breakdown.

-Monty suggested that H2O- Mike stated that it was available

-Lily suggested getting a donation of cash for exposure for product.

2. Relay for Life- **Went to planning meeting upcoming event will be July 19th and 20th, 2008- also have a motorcycle donated for raffle. Mike reminded fee waived.**
- ii. Equipment ~ Mike **20:33**
  1. Inventory needed- **We have needs and no money to get needs.**
    - a. **We really need to take a completed and total inventory of the trailer**
      - i. Lily to see if we can get volunteers from high school to help.
        1. Looking at Dec 15 or 16
- iii. Funding ~ Monty **20:45**
  1. Donations (Marcelle) **TABLED TO E-MAIL 21:27**
    - a. **We now have a letter and Brochure to give out asking for donations open for discussion**
      - i. **Bronze \$50**
        1. **Paper Certificate**
      - ii. **Silver \$250**
        1. **Bronze plus**
          - a. **Framed Certificate**
          - b. **With Business size ad on website sponsor page for 4 months**
      - iii. **Gold \$500**
        1. **Silver plus**
          - a. **Plaque (Wood Certificate)**
          - b. **With Business size ad on website sponsor page for 1 year and mentioned in publications.**
      - iv. **Platinum \$1000**
        1. **Gold plus**
          - a. **Logo with link on website home page**
  - iv. Communications ~ Bob
    1. **Kumler Website (Added 18:30)**
  - v. PR ~Marcelle
    1. Thank you certificate to Billy's
    2. Street Banner – propose for January approval, ask for RBFd assistance
    3. Poster for South Bay Galleria (Mike)

## **7) ANNOUNCEMENTS**

- A. 2008 Academy Schedule and mandatory trainings ~ Marcelle/Mike
- B. Strategic Planning Meeting - Marcelle
- C. **USAR Hazmat**

**LOST OUR QUORUM AS INDIVIDUALS HAD TO LEAVE. INFORMALLY ADJOURNED AT 22:00.**

## **8) OPEN FORUM**

## **9) ADJOURNMENT ~ Marcelle (22:00)**

**Don't forget to pay for your food. Happy holidays and we'll see you at CPK ASAP Tuesday, November 13<sup>th</sup>.**